File: BEDB-E

ORDER OF BUSINESS

- 1. The general pattern for the "Order of Business" for a regular School Committee meeting is:
 - Pledge of Allegiance
 - Public Speak
 - Communications
 - Administration Reports
 - o Superintendent of Schools
 - o Assistant Superintendent of Teaching and Learning
 - o Assistant Superintendent of Finance and Operations
 - High School Student Representative Report
 - Approval of Warrants
 - Approval of Minutes of previous meeting(s)
 - Gifts
 - Old Business
 - New Business
 - Upcoming Agenda Items
 - School Committee New Business
 - Other (Any items not anticipated by the Chairperson 48 hours prior to this meeting)
 - Adjournment
- 2. In general, the agenda will include all business to come before the Committee. At the completion of the agenda, the Chairperson will call for any other unforeseen business that the Committee or Superintendent considers urgent. The Committee member or Superintendent will briefly state the nature of the business and upon majority vote of the Committee will either discuss or postpone the item to a future meeting.
- 3. The School Committee may move into executive session in accordance with provisions of state law at any time during a School Committee meeting.

Revised: April 23, 2019

October 6, 2015